



**MZUZU UNIVERSITY**

**FACULTY OF EDUCATION**

ADVERTISEMENT: INVITATION FOR APPLICATIONS FOR 2018 INTAKE:

UNIVERSITY CERTIFICATE IN EDUCATION (UCE) PROGRAMME

Mzuzu University, through the Faculty of Education, is pleased to invite applications for a one-year programme of study leading to the award of the University Certificate in Education (UCE). The programme is expected to begin in September 2018. The programme is non-residential and candidates will be required to make their own arrangements for meals and accommodation.

**Programme Description**

The aim of the programme is to provide a career development opportunity in education for both pre-service and in-service personnel with non-education qualifications.

The programme will be covered in three sessions within a period of one academic year and will be offered using two modes of delivery: face-to-face and distance and independent learning. The face-to-face session will last for 14 weeks and consist of taught courses (intensive induction), the distance and independent learning session will be 6 weeks long, and the third session is the teaching practicum for an entire secondary school term.

The UCE programme will include the following courses: General Teaching Methods; Educational Psychology; Introduction to Sociology of Education; Introduction to Philosophy of Education; Curriculum theory and Practice; Testing Measurements and Evaluation; Educational Leadership and Management; Adolescent Psychology; Guidance and Counselling; Inclusive Education and Methodology courses in two teaching subjects.

**Entry Requirements**

Applicants should have at least a diploma or bachelor's degree with some experience of two teaching subjects in Secondary School.

**Fees**

The total mandatory fees payable per student for the entire programme is K400,000.00. For international applicants, the total fees for the entire programme is US\$3,000.00.

**Boarding and Lodging**

This is a non-residential programme and candidates are required to arrange for their own meals and lodging during face-to-face session and during teaching practicum.

### **Admission application fee**

All applicants should pay a non refundable admission application fee of K10,000 for Malawian applicants and US\$150 for international applicants. The admission application fee should be deposited directly into the following bank account:

**Name of bank** : **NBS Bank**  
**Account name** : **Mzuzu University Fees Collection**  
**Account number** : **0030749011013**  
**Branch** : **Mzuzu Branch**  
**Swift code** (for international transfers): **NBSTMWMW**

The bank deposit slip should be attached to the application letter.

### **Application procedure**

Eligible applicants should submit their applications which must include the following:

1. A letter of application,
2. A curriculum vitae,
3. One academic reference,
4. A copy of relevant academic transcript(s),
5. A copy of the highest qualification awarded,
6. Evidence of ability to pay fees (e.g. bank statement for self sponsored candidates or letter of commitment from the sponsor),
7. Bank deposit slip and corresponding transaction slip for admission application fee.

Applications submitted without the application fee or with insufficient documents/information will be disqualified.

Prospective UCE candidates serving in government institutions should submit applications through their employers.

Completed application documents should be sent to:

**UCE 2018 Admissions**  
**University Registrar**  
**Mzuzu University**  
**Private Bag 201**  
**Luwinga**  
**MZUZU 2**

The applications and other accompanying documents should be received not later than **Friday 30<sup>th</sup> March, 2018**. Only short listed applicants will be contacted.

*Further enquiries about the UCE programme may be directed to the Programme Coordinator at [enwoodsangoma4@gmail.com](mailto:enwoodsangoma4@gmail.com) or call (265) 0998260575*