



MZUZU UNIVERSITY

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES – FIRMS SELECTION)

- ASSIGNMENT TITLE** : Consultancy Services to design and supervise Construction of Students Hostels.
- REFERENCE NO** : MU/IPDC/CS/01/23.
- DATE OF ISSUE** : 30 June, 2023

Mzuzu University invites suitably qualified bidders to submit sealed **Expressions of Interest** for consultancy service to design and supervise Construction of Students Hostels Luwinga Campus in Mzuzu.

The scope of the consultancy services includes production of preliminary and detailed construction designs, cost estimates, and full construction management of the project to realize a quality and efficient implementation of the Students Hostels Project.

The detailed designs and cost estimates are expected to be produced within 60 days after contract signing while the supervision of construction works is planned for 18 months and is time based.

The detailed Terms of References (TORs) for the assignment can be found at the following websites: www.mzuni.ac.mw; www.ppda.mw.

Mzuzu University now invites eligible consultancy firms (“consultants”) to indicate their interest in providing the services. Interested firms should provide information demonstrating that they have the required qualifications and relevant experience to perform the services. The shortlisting criteria are:

1. Core business of the firm(s) and years in business.

2. Relevant experience, which should specifically include the following:

- Experience in production of preliminary and detailed construction designs like students' hostels.
- Experience in similar assignments demonstrating an understanding of the terms of references and the tasks to be accomplished, including any specific comments on the TORs.
- Experience in undertaking of the services to be provided and an approach to the consultancy for designing and supervising students hostels demonstrating an understanding of the practice from Malawi context.

3. Technical and managerial capability of the firm ((Provide only the structure of the organization, general qualifications, and number of key staff. (Do not provide CV of the staff). Key Experts will not be evaluated at the shortlisting stage)

Consultants may associate with other firms to increase their qualifications but should indicate clearly whether the association is in the form of a joint venture JV and/or a sub-consultancy. In the case of a JV, all the partners shall be jointly and severally liable for the entire period of the contract if they are selected.

A consultant will be selected in accordance with the consultants' qualifications based on the "Quality and Cost Based Selection (QCBS)" method as set out in the Public Procurement and Disposal Act of 2017. A minimum of five to eight consulting firms top ranked based on the evaluation of the Expressions of Interest will be invited for submission of technical and financial proposals. This will be followed by a pre-contract negotiation meeting with the successful consulting firm.

Further information can be obtained at the address below during office hours from 07:30 to 16:30 hours local time.

Expressions of Interest marked, "**Consultancy Service to design and supervise Construction of students' hostels**", must be delivered in a written form to the address below (in person) on or before 31st July 2023 at 14:00 hours.

**The Chairperson,
Internal Procurement and Disposal Committee
(IPDC),
Mzuzu University,
Private Bag 201,
Luwinga,**

Mzuzu 2.

Email: dvc@mzuni.ac.mw

copy nyasulu.d@mzuni.ac.mw